

**Information clause regarding the processing of personal data
for participants of the event titled
Innovation Procurement Forum**

In compliance with the information obligation under Articles 13(1) and (2) of the European Parliament and Council Regulation (EU) 2016/679 of April 27, 2016, on the protection of natural persons in relation to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L 119 from May 4, 2016, p. 1, as amended), hereinafter referred to as GDPR, we inform you that:

1. The data controller of your personal data is the National Centre for Research and Development (hereinafter: "NCBR").
2. You can contact the data controller in the following ways:
 - a) by mail at the data controller's address: National Centre for Research and Development, Chmielna 69, 00-801 Warsaw;
 - b) by phone at: +48 22 390 74 01;
 - c) by email at: kancelaria@ncbr.gov.pl;
 - d) via the ePUAP electronic mailbox at the address: /NCBiR/SkrytkaESP
3. The data controller has appointed a Data Protection Officer, whom you can contact in the following ways:
 - a) via email at: iod@ncbr.gov.pl;
 - b) by mail at the data controller's address: National Centre for Research and Development, Chmielna 69, 00-801 Warsaw.You can contact the Data Protection Officer for all matters related to the processing of personal data by NCBR and exercising your rights under GDPR.
4. Your personal data in the following form:
 - a) first name, last name, institution/company name, email address, phone number, and information related to providing accessibility for individuals with special needs will be processed for the purpose of organizing and conducting the Innovation Procurement Forum event, which will take place on May 28, 2025, in Warsaw. The legal basis for processing the data is Article 6(1)(e) and Article 9(2)(g) of GDPR, in connection with the Act of April 30, 2010, on the National Centre for Research and Development, and the Act of July 19, 2019, on ensuring accessibility for persons with special needs;
 - b) information regarding your dietary requirements will be processed for the purpose of organizing the above-mentioned event, based on Article 6(1)(a) of GDPR;
 - c) your voice and image will be processed for promotional and informational purposes, based on Article 6(1)(a) of GDPR, in connection with Article 81(1) of the Act of February 4, 1994, on Copyright and Related Rights.
5. The recipients to whom your personal data may be transferred are entities authorized to process them under law or under agreements concluded with the Data Controller, in particular entities assisting the Data Controller in fulfilling its rights and obligations and providing services, including:
 - entities providing assistance and technical support for the IT systems used at NCBR, and support for public relations, promotion, and cooperation with stakeholders: NCBR+ Sp. z o.o., Chmielna 69, 00-801 Warsaw;
 - the company organizing the above-mentioned event on behalf of NCBR: KDK Sp. z o.o.,

Mokotowska 14, 00-561 Warsaw.

Additionally, your personal data in the form of voice and image may be published on NCBR's website, social media, newsletter, and YouTube channel.

6. Your personal data specified in point 4(a) will be processed for the duration of the organization and the event itself. The data will then be stored permanently for archival purposes in accordance with the Unified List of Archival Materials of the National Centre for Research and Development. Your personal data processed based on previously granted consent will be processed until such consent is withdrawn.
7. Under the provisions of GDPR, you have the right to request from the Data Controller:
 - a) access to the content of your personal data;
 - b) rectification (correction) of your personal data;
 - c) deletion of your personal data or restriction of its processing.
8. When personal data processing requires consent, you always have the right not to give consent, and if consent was previously given, you have the right to withdraw it. Withdrawing consent does not affect the processing of data until the moment of withdrawal.
9. If you believe that the processing of your personal data violates the provisions on personal data protection, you have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office (Prezes Urzędu Ochrony Danych Osobowych, 00-193 Warsaw, Stawki 2, tel. +48 22 531 03 00).
10. Providing your personal data in the form of your first name, last name, institution/company name, email address, and phone number is necessary to participate in the event: Innovation Procurement Forum. Providing other data is voluntary.